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**Form 3**　　　　　　　　　　　　　　　　　　　　　　　　　　　　 (※ Do not fill out)

※Application for Long-term/Short-term Research Visits

Date:

To the Director of the Disaster Prevention Research Institute of Kyoto University,

　　　　　　　　　Applicant (Principal Investigator)

Phonetic transcription in Japanese kana (or hiragana)

　　　　　　　　　Name

　　　　　　　　　Position

　　　　　　　　　Affiliation

　　　　　　　　　Address (〒 )

　　　　　　　　　Tel ( ) - (Extension)

　　　　　　　　　FAX ( ) -

　　　　　　　　　E-mail address

　　　　　　　　　Name of collaborative researcher at DPRI

I would like to conduct collaborative research as is written below and submit this application.

|  |  |  |
| --- | --- | --- |
| Project Title  (in Japanese  and English) |  | |
| Research location |  | |
| Applicant | Institution | Name |
| Period of stay | From xxx xx, 2015 to xxx xx, 201x | |
| Research objectives and significance (\*1) |  | |

※ Edit the title for either Long-term or Short-term in the application title.

**Form 3-2**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Description of research project |  | | | |
| Research  collaborators | Name | Position | Affiliation | Roles in this project |
| (Principal Investigator) | | | |
|  | | | |

**Form 3-3**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | |
| DPRI facilities to be used (\*2) (from appendix II) |  | | | | | |
| Expenses (\*5) | Supplies/venue use fees/ printing, /large facilities use fees (\*3) | | Travel expenses | | Costs of furniture and fixtures (\*4) | |
| Item | Amount (units of 1000 yen) | Item | Amount  (units of 1000 yen) | Item | Amount  (units of 1000 yen) |  | |
|  |  |  |  |  |  |
| Subtotal |  | Subtotal |  | Subtotal |  |  | 計 | |  |
|  | Total | (units of 1000 yen) | | | | |  | |  |
| Related recent research results within past 5 years (\*6) |  | | | | | |  | |  |
|  | |  |

(\*1) Describe research objectives and significance, including development of ideas.

(\*2) Note specific DPRI facilities, equipment, or instruments used by this research project.

(\*3) Indicate the costs for usage of large facilities by consulting with the appropriate DPRI staff in charge of the respective facilities.

(\*4) Usually costs of furniture and fixtures will not be approved; if you have special reasons, please note them on a separate sheet.

(\*5) Briefly describe the Expenses. Examples of travel expenses include field surveys, preliminary research discussions, accommodations, etc.

(6\*) For major research results during past 5 years, include author, paper title, journal name volume and page numbers.

(7\*) It is allowable to adjust the space of each item in the application; however, the total application is limited to within 3 pages. (The explanatory notes can be deleted)

**Submit the application via E-mail (limited to Microsoft WORD format). The subject line should be “Application for Short-term Research Visit (\*\*\*\*)” or “Application for Long-term Research Visit (\*\*\*\*)” (\*\*\*\* is the name of the Principal Investigator).**

**Submit to: Person in charge of joint usage of research support section of Uji administration office. E-mail: kyodo@dpri.kyoto-u.ac.jp**

**Form 3-4**

**Applications by graduate students (Doctoral course)**

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| --- | --- |
| Doctoral advisor: Name, Position, Affiliation |  |
| Comments by the doctoral advisor |  |