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**Form 4-1** 　　　　　　　　　　　　　　　　　　　　　　　　　　　　 (※ Do not fill out)

※1 Application Form for Long-term/Short-term Research Visits

Date:

To the Director of the Disaster Prevention Research Institute of Kyoto University,

　　　　　　　　　Applicant (Principal Investigator)

 Phonetic transcription in Japanese kana (or hiragana)

　　　　　　　　　Name

　　　　　　　　　Position

　　　　　　　　　Affiliation

　　　　　　　　　Address (〒 )

　　　　　　　　　Tel ( ) - (Extension)

　　　　　　　　　Fax ( ) -

　　　　　　　　　e-mail address:

　　　　　　　　　Name of collaborative researcher at DPRI

I would like to conduct collaborative research as written below and submit this application.

|  |  |
| --- | --- |
|  Project Title(in Japaneseand English) |  |
| Research location |  |
| Applicant | Institution  | Name |
| Period of stay | 　From Xxx xx, 2018 to Xxx xx, 201x |
| Research objectives and significance (\*1) |  |

※1 Edit the title for either Long-term or Short-term in the application title.

**Form 4-2**

|  |  |
| --- | --- |
| Description of research project |  |
| Research collaborators(\*2) | Name | Position | Affiliation | Roles in this project |
| [ ] Put a tick mark, if PI’s affiliation joins GADRI or has an academic exchange agreement with DPRI.(Principal Investigator) |
|  |

**Form 4-3**

|  |  |
| --- | --- |
| DPRI facilities to be used (\*3) (from appendix II) |  |
| Expenses  | Supplies/ venue use fees/ printing/ DPRI facilities use fees (\*4) | Travel expenses (\*5) | Costs of furniture and fixtures (\*6) |
| Item | Amount (units of 1000 yen) | Item | Amount (units of 1000 yen) | Item | Amount (units of 1000 yen) |  |
|  |  |  |  |  |  |
| Subtotal |  | Subtotal |  | Subtotal |  |  | 計 |  |
|  | Total | 　　　　　 (units of 1000 yen) |  |  |
| Related recent research results within past 5 years (\*7) |  |  |  |
|  |  |

(\*1) Describe research objectives and significance, including development of ideas.

(\*2) Put a tick mark in the form, if the PI’s affiliation joins GADRI or has an academic exchange agreement (AEA) with DPRI. Also describe the relationship between the project and GADRI or the AEA in the “research project” box.

(\*3) Note specific DPRI facilities, equipment, or instruments used by this research project.

(\*4) Indicate costs for usage of DPRI facilities by consulting with the appropriate DPRI staff member in charge of the respective facilities.

(\*5) Describe the necessary travel expenses; airfare, accommodation, field surveys or research discussions in Japan.

(\*6) Costs of furniture and fixtures will not be usually approved. If there are special reasons, they should be described on a separate sheet.

(\*7) For major research results during past 5 years, include author, paper title, journal name, volume and page numbers.

(\*8) It is allowable to adjust the space of each item in the application; however, the total application should be within 3 pages. These explanatory notes can be deleted.

**Submit the application via e-mail (we accept the Microsoft WORD format only). The subject line should be “Application for Short-term Research Visits (\*\*\*\*)” or “Application for Long-term Research Visits (\*\*\*\*)” (\*\*\*\* is the name of the Principal Investigator).**

**Submit to: Person in charge of the Joint Usage of Research Support Section of the Uji Administrative Office. e-mail: kyodo****dpri.kyoto-u.ac.jp**

**Form 4-4**

**Applications by graduate students (Doctoral course)**

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| --- | --- |
| Doctoral advisor: Name, Position, Affiliation |  |
| Comments by the doctoral advisor |  |