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**Form 4-1** 　　　　　　　　　　　　　　　　　　　　　　　　　　　　 (※ Do not fill out)

※1 Application Form for Long-term/Short-term Research Visits

Date:

To the Director of the Disaster Prevention Research Institute of Kyoto University,

　　　　　　　　　Applicant (Principal Investigator)

 Phonetic transcription in Japanese kana (or hiragana)

　　　　　　　　　Name

　　　　　　　　　Position

　　　　　　　　　Affiliation

　　　　　　　　　Address (〒 )

　　　　　　　　　Tel ( ) - (Extension)

　　　　　　　　　Fax ( ) -

　　　　　　　　　e-mail address:

　　　　　　　　　Name of collaborative researcher at DPRI

I would like to conduct collaborative research as written below and submit this application.

|  |  |
| --- | --- |
|  Project Title(in Japaneseand English) |  |
| Research location |  |
| Applicant | Institution  | Name |
| Period of stay | 　From Xxx xx, 2017 to Xxx xx, 201x |
| Research objectives and significance (\*1) |  |

※1 Edit the title for either Long-term or Short-term in the application title.

**Form 4-2**

|  |  |
| --- | --- |
| Description of research project |  |
| Research collaborators(\*2) | Name | Position | Affiliation | Roles in this project |
| (Principal Investigator) [ ] If PI’s affiliation joins GADRI, put a tick mark |
|  |

**Form 4-3**

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|  |
| DPRI facilities to be used (\*3) (from appendix II) |  |
| Expenses  | Supplies/ venue use fees/ printing/ DPRI facilities use fees (\*4) | Travel expenses (\*5) | Costs of furniture and fixtures (\*6) |
| Item | Amount (units of 1000 yen) | Item | Amount (units of 1000 yen) | Item | Amount (units of 1000 yen) |  |
|  |  |  |  |  |  |
| Subtotal |  | Subtotal |  | Subtotal |  |  | 計 |  |
|  | Total | 　　　　　 (units of 1000 yen) |  |  |
| Related recent research results within past 5 years (\*7) |  |  |  |
|  |  |

(\*1) Describe research objectives and significance, including development of ideas.

(\*2) If the PI’s affiliation joins GADRI, put a tick mark in the form.

(\*3) Note specific DPRI facilities, equipment, or instruments used by this research project.

(\*4) Indicate costs for usage of DPRI facilities by consulting with the appropriate DPRI staff in charge of the respective facilities.

(\*5) Describe the necessary travel expenses; airfare, accommodation, field surveys or research discussions in Japan.

(\*6) Usually costs of furniture and fixtures will not be approved; if you have special reasons, please note them on a separate sheet.

(\*7) For major research results during past 5 years, include author, paper title, journal name, volume and page numbers.

(\*8) It is allowable to adjust the space of each item in the application; however, the total application should be within 3 pages. These explanatory notes can be deleted.

**Submit the application via e-mail (we accept the Microsoft WORD format only). The subject line should be “Application for Short-term Research Visits (\*\*\*\*)” or “Application for Long-term Research Visits (\*\*\*\*)” (\*\*\*\* is the name of the Principal Investigator).**

**Submit to: Person in charge of the Joint Usage of Research Support Section of the Uji Administrative Office. e-mail: kyodo****dpri.kyoto-u.ac.jp**

**Form 4-4**

**Applications by graduate students (Doctoral course)**

|  |  |
| --- | --- |
| Doctoral advisor: Name, Position, Affiliation |  |
| Comments by the doctoral advisor |  |