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Form 1　 　　　　　　　　　　　　　　　　　　　　　　　　　　　(※Leave here blank.)

Application Form for General Collaborative Research

Date:

To the Director of the Disaster Prevention Research Institute of Kyoto University,

　　　　　　　　　Applicant (Principal Investigator)

Name (Surname/Given name)

Phonetic transcription of the name in Japanese kana (or hiragana)

　　　　　　　　　Position

　　　　　　　　　Affiliation

　　　　　　　　　Address

　　　　　　　　　Tel ( ) -

　　　　　　　　　e-mail address

Age ( years)\*

Gender: Male ・ Female ・ Other ・ Prefer not to say\*

\*Please fill in if you are comfortable, for the purpose of age and gender balance survey.

　　　　　　　　　Name of DPRI Contact Person (DPRI CP)

I would like to conduct collaborative research as described below and submit this application.

|  |  |  |
| --- | --- | --- |
| Project Title | | (English ) |
| (Japanese) |
| Research Location | |  |
| Research Period | | From April 1, 2024 to Month dd, 20yy |
| Research Objectives and Significance (\*1) | |  |
| Research Plan | |  | | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Research Collaborators  (\*2) | Name | | | Position | | Affiliation | | Roles in this Project | |
| *\* Principal Investigator* | | |  | |  | |  | |
|  | | |  | |  | | *(Specify tasks of all collaborators including DPRI collaborator(s))* | |
| DPRI Facilities to be Used (\*3) (See appendix II) |  | | | | | | | | |
| Expenses | Consumables/Equipment  (Put a circle before equipment.)(\*4) | | | | Travel Expenses (\*5) | | Others, incl. personnel expenses, service fees, venue rental fees, printing expenses, and DPRI facilities use fees, etc. (\*6) | | |
| Item | | Amount  (Units:1000 yen) | | Item | Amount  (Units:1000 yen) | Item | | Amount  (Units:1000 yen) |
| Fiscal Year  2024 |  | |  | |  |  |  | |  |
| Subtotal | |  | | Subtotal |  | Subtotal | |  |
| Total | | (Units:1000 yen) | | | | | | |
| Fiscal Year  20xx |  | |  | |  |  |  | |  |
| Subtotal | |  | | Subtotal |  | Subtotal | |  |
| Total | | (Units:1000 yen) | | | | | | |
| Total for All Years | (Units:1000 yen) | | | | | | | | |
| Related Major Research  Publications in the last 5 years (\*7) | | |  | | | | | | | |
| DPRI Collaborative Research Projects adopted as PI in the last 5 years and their Publications (\*8)  External Funds that have been acquired for this research project | | |  | | | | | | | |

(\*1) Describe research objectives and significance, including development of ideas.

(\*2) DPRI staff should be included as the research collaborator.

(\*3) Note the specific DPRI facilities, equipment, instruments, or data used by this research project.

(\*4) In principle, expenses for equipment\* will not be approved. However, this shall not apply to equipment to be used for experiments/observations, only if PI and DPRI CP can take full responsibility for managing them. If you have specific reasons for purchasing equipment, list the equipment in the form (with a circle before it) and provide additional documents (format optional) that justify the need.

\* DPRI defines “equipment” as durable goods that can be repeatedly/continuously used for more than one year and are purchased at a cost of more than 100,000 yen. Items that can be easily sold for cash as defined by Kyoto University (PCs, tablet computers, digital cameras, video cameras, televisions, recording devices, radio-controlled aerial vehicles weighing 100g or more) are also regarded as equipment, even if they cost less than 100,000 yen.

(\*5) e.g.) Fieldwork expenses (Uji–field work site, 2 nights 3 days, 3 persons, 3 times) / Research meeting (Uji–Tokyo, 1 night 2 days, 1 person, 1 time)

(\*6) Personnel expenses will not be approved for employing a researcher. However, it is possible to employ students as research assistants.  
Indicate costs for the usage of DPRI facilities by consulting with the DPRI Contact Person.

(\*7) Describe each publication’s author, year, paper title, journal name, volume and page numbers.

(\*8) If the applicant has DPRI collaborative research projects adopted as PI in the last 5 years, specify them including the title, category and year of each project. If research publications related to the projects exist, also specify them as described \*7.

(\*9) The space for each item in the application form can be adjusted, as long as the total document remains within 4 pages. These annotations can be deleted.

This form must be submitted in Microsoft Word format via e-mail by the DPRI Contact Person. The subject line of the email should be “Application Form for General Collaborative Research ([Name of the Principal Investigator]).”

Submit to:

Joint Usage of Research Support Section of the Uji Administrative Office

e-mail address: [kyodo@dpri.kyoto-u.ac.jp](mailto:kyodo@dpri.kyoto-u.ac.jp)

\* If you do not receive a confirmation of receipt within 3 days after submission, please contact us.