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**Form 1-1**　 　　　　　　　　　　　　　　　　　　　　　　　　　　　(※ Do not fill out)

Application Form for General Collaborative Research

Date:

To the Director of the Disaster Prevention Research Institute of Kyoto University,

　　　　　　　　　Applicant (Principal Investigator)

　　　　　　　　　Phonetic transcription in Japanese kana (or hiragana)

　　　　　　　　　Name :( Surname /Given name)

　　　　　　　　　Position

　　　　　　　　　Affiliation

　　　　　　　　　Address

　　　　　　　　　Tel ( ) -

　　　　　　　　　e-mail address:

　　　　　　　　　Name of DPRI Contact Person (DPRI CP)

I would like to conduct collaborative research as written below and submit this application.

|  |  |
| --- | --- |
| Project Title(in Japaneseand English) | (English ) |
| (Japanese) |
| Research location |  |
| Research period | From Month dd, 20yy to Month dd, 20yy |
| Research objectives and significance (\*1) |  |

**Form 1-2**

|  |  |
| --- | --- |
| Description of research project |  |

**Form 1-3**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Research collaborators(\*2) | Name | Position | Affiliation | Roles in this project |
| (Principal Investigator) |
| (Specify tasks of all collaborators including DPRI collaborator(s)) |
| DPRI facilities to be used (\*3) (from appendix II) |  |
| Expenses (\*7) | Expendable supplies, etc. (\*4) | Travel expenses (\*5) | Equipment (\*6) |
| Item | Amount  (units of 1000 yen) | Item | Amount  (units of 1000 yen) | Item | Amount  (units of 1000 yen) |
| Fiscal Year 20xx |  |  |  |  |  |  |
| Subtotal |  | Subtotal |  | Subtotal |  |
| Total | (units of 1000 yen) |
| Fiscal Year 20xx |  |  |  |  |  |  |
| Subtotal |  | Subtotal |  | Subtotal |  |
| Total | (units of 1000 yen) |
| Total for all years | (units of 1000 yen) |

**Form 1-4**

|  |  |
| --- | --- |
| Related recent research results within the past 5 years (\*8) |  |
| DPRI collaborative research projects adopted as PI during past 5 years, with research publications related to the projects (\*9), and major external funds related to this research project |  |

(\*1) Describe research objectives and significance, including development of ideas.

(\*2) DPRI staff should be included as the research collaborator.

(\*3) Note the specific DPRI facilities, equipment, instruments, or data used by this research project.

(\*4) Expendable supplies, etc. are expenses other than travel expenses and equipment, e.g. costs for consumables, software license, venue usage fee for meetings, printing, DPRI facilities use, etc. Indicate costs for usage of DPRI facilities by consulting with the appropriate DPRI staff member in charge of the respective facilities.

(\*5) Travel expenses consists of transportation fees (e.g. airfare, railroad fee, etc.) and accommodation fees in Japan.

(\*6) Equipment is durable goods which are used for some period and cost more than JPY100,000 when procured. DPRI does not usually accept equipment expense applications. Equipment used for experiments/observations and if PI and DPRI CP can take full responsibility to manage them, this shall not apply. The applicant who needs equipment must attach an explanation in a separate sheet about the necessity of the equipment for their plan.

(\*7) Briefly describe the Expenses. Example of travel expenses, include field surveys, preliminary research discussions, accommodations, etc.

(\*8) For related research results during the past 5 years, include author, year, paper title, journal name, volume and page numbers. Include such references in the project significance or description.

(\*9) If the applicant has DPRI collaborative research projects adopted as PI during the past 5 years, specify them including the title, category and year of the project. If research publications related to the projects exist, specify them.

(\*10) The space of each item in the application can be adjusted; however, the total application should be within 4 pages. These explanatory notes can be deleted.

**This form must be submitted by the DPRI Contact Person via e-mail in Microsoft WORD format. Upon the submission, tasks of the DPRI collaborator should be clearly specified. The subject line should be “Application for General Collaborative Research (\*\*\*\*)” (\*\*\*\* is the name of Principal Investigator). Submit to: Person in charge of the Joint Usage of Research Support Section of the Uji Administrative Office. e-mail: kyodo dpri.kyoto-u.ac.jp**