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**Form 5-1**　 　　　　　　　　　　　　　　　　　　　　　　　　　　　(※ Leave here blank.)

Application Form for Implementation Science Research for Regional Communities (General)

Date:

To the Director of the Disaster Prevention Research Institute of Kyoto University,

　　　　　　　　　Applicant (Principal Investigator)

 Name (Surname/Given name)

 Phonetic transcription of the name in Japanese kana (or hiragana)

　　　　　　　　　Position

　　　　　　　　　Affiliation

　　　　　　　　　Address

　　　　　　　　　Tel ( ) -

　　　　　　　　　e-mail address

　　　　　　　　　Name of DPRI Contact Person (DPRI CP)

I would like to conduct collaborative research as described below and submit this application.

|  |  |
| --- | --- |
| Project Title | (English ) |
| (Japanese) |
| Research Location |  |
| Research Period | From April 1, 2024 to Month dd, 20yy |
| Research Objectives and Significance (\*1) |  |

**Form 5-2**

|  |  |
| --- | --- |
| Research Plan |  |
| Research Collaborators(\*2) | Name | Position | Affiliation | Roles in this Project |
| *\* Principal Investigator* |  |  |  |
|  |  |  | *(Specify tasks of all collaborators including DPRI collaborator(s))* |

**Form 5-3**

|  |  |
| --- | --- |
| DPRI Facilities to be Used (\*3) (See appendix II) |  |
| Expenses | Consumables/Equipment(Put a circle before equipment.)(\*4) | Travel Expenses (\*5) | Others, incl. personnel expenses, service fees, venue rental fees, printing expenses, and DPRI facilities use fees, etc. (\*6) |
| Item | Amount  (Units:1000 yen) | Item | Amount  (Units:1000 yen) | Item | Amount  (Units:1000 yen) |
| Fiscal Year2024 |  |  |  |  |  |  |
| Subtotal |  | Subtotal |  | Subtotal |  |
| Total | (Units:1000 yen) |
| Fiscal Year20xx |  |  |  |  |  |  |
| Subtotal |  | Subtotal |  | Subtotal |  |
| Total | (Units:1000 yen) |
| Total for All Years | (Units:1000 yen) |
| State of preparation for research (\*7) |  |

(\*1) Describe research objectives and significance, including development of ideas.

(\*2) DPRI staff should be included as the research collaborator.

(\*3) Note the specific DPRI facilities, equipment, instruments, or data used by this research project.

(\*4) In principle, expenses for equipment\* will not be approved. However, this shall not apply to equipment to be used for experiments/observations, only if PI and DPRI CP can take full responsibility for managing them. If you have specific reasons for purchasing equipment, list the equipment in the form (with a circle before it) and provide additional documents (format optional) that justify the need.

\* DPRI defines “equipment” as durable goods that can be repeatedly/continuously used for more than one year and are purchased at a cost of more than 100,000 yen. Items that can be easily sold for cash as defined by Kyoto University (PCs, tablet computers, digital cameras, video cameras, televisions, recording devices, radio-controlled aerial vehicles weighing 100g or more) are also regarded as equipment, even if they cost less than 100,000 yen.

(\*5) e.g.) Fieldwork expenses (Uji–field work site, 2 nights 3 days, 3 persons, 3 times) / Research meeting (Uji–Tokyo, 1 night 2 days, 1 person, 1 time)

(\*6) Personnel expenses will not be approved for employing a researcher. However, it is possible to employ students as research assistants.
Indicate costs for the usage of DPRI facilities by consulting with the DPRI Contact Person.

(\*7) If there are recent related research results, include the references (author, year, paper title, journal name, volume and page numbers).

(\*8)The space for each item in the application form can be adjusted, as long as the total document remains within 3 pages. These annotations can be deleted.

**This form must be submitted in Microsoft Word format via e-mail by the DPRI Contact Person. The subject line of the email should be “Application Form for Implementation Science Research for Regional Communities (General) ([Name of the Principal Investigator]).”**

**Submit to:**

**Joint Usage of Research Support Section of the Uji Administrative Office**

**e-mail address:** **kyodo@dpri.kyoto-u.ac.jp**

\* If you do not receive a confirmation of receipt within 3 days after submission, please contact us.