**[Interim Report]**

Date: Month date, 20xx

\* Check one of the boxes below.

[ ]  **General Collaborative Research**

[ ]  **International Collaborative Research**

**(Project No. )**

 To the Director of the Disaster Prevention Research Institute of Kyoto University,

　[Principal Investigator]

Name :

Position :

Affiliation :

The progress of the project is reported as follows.

Project Title :

Principal Investigator :

Affiliation :

Name of the DPRI Contact Person :

Research Period : Month date, 20xx - month date, 20xx

Research Location :

Number of the Participants in the Project : (DPRI: / non-DPRI: )

\* Please submit the list of participants as an attachment.

Project Progress in FY20xx

Project Plan in FY20xx

**Guidelines for Preparing Collaborative Research Interim Report** (for two-year projects only)

Please submit an Interim Report for the two-year Collaborative Research in the following way.

**1. Project No.**

Indicate the Project No. in the title of the form.

**2. Number of the Participants in the Project**

Provide the total number including the Principal Investigator and the breakdown (the number of participants from DPRI and non-DPRI institutes).

This includes not only the co-investigators listed in the application form, but also those who joined the project in other roles: i.e. graduate students who engaged in the core part of the research.

\* Do not include those who provided a little support in the field work or just organized data or documents. The Principal Investigator can decide who to be counted as participants.

\* Submit the list of participants as an attachment.

**3. Project Progress/Project Plan**

Describe each in about 500 words.

This Interim Report is to be published in the *DPRI Annuals* and on the website of DPRI.

**4. Submission**

**Deadline : April 30 after the first fiscal year ends**

**Format : Microsoft Word file**

Please send the file via email to the Contact.

The subject line of the email should be “Collaborative research report [Project No.]”.

**5. Others**

(1) Please specify the project number when asking inquiries at the contact.

(2) The forms are downloadable from the following link:

 <http://www.dpri.kyoto-u.ac.jp/collaborative/>

**7. Contact**

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Email: kyodo@dpri.kyoto-u.ac.jp