**[Project Summary]**

Date: Month date, 20xx

\* Check one of the boxes below.

[ ]  **General Collaborative Research**

[ ]  **International Collaborative Research**

[ ]  **Long/Short-term Research Visit**

[ ]  **New Exploratory Research**

 **(Project No. )**

To: Director of the Disaster Prevention Research Institute, Kyoto University,

 [Principal Investigator]

Name :

Position :

Affiliation :

The results of the project are reported as follows.

Project Title :

Principal Investigator :

Affiliation :

Name of the DPRI Contact Person :

Research Period / Duration of Stay : Month date, 20xx - month date, 20xx

Research Location / Location of Stay :

Number of the Participants in the Project : (DPRI: / non-DPRI: )

\* Please submit the list of participants as an attachment.

Anticipated Impact on Research and Education

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|  |

Research Report

(1) Purpose

(2) Summary of Research Progress

(3) Summary of Research Findings

(4) Publications of Research Findings

**Guidelines for Preparing Collaborative Research Project Summary**

**1. Project No.**

Indicate the Project No. in the title of the form.

**2. Research Period and Research Location**

 Indicate the duration and location of stay for Long/Short-term Research Visit.

**3. Number of the Participants in the Project**

Provide the total number including the Principal Investigator and the breakdown (the number of participants from DPRI and non-DPRI institutes).

This includes not only the co-investigators listed in the application form, but also those who joined the project in other roles: i.e. graduate students who engaged in the core part of the research.

\* Do not include those who provided a little support in the field work or just organized data or documents. The Principal Investigator can decide who to be counted as participants.

\* Submit the list of participants as an attachment.

**4. Research Report**

Describe the following items in about 500 words in total.

This Project Summary is to be published in the *DPRI Annuals* and on the website of DPRI.

(1) Purpose

(2) Summary of Research Progress

(3) Summary of Research Findings

Indicate any noteworthy findings of young researchers and graduate students.

(4) Publications of Research Findings (incl. publications in preparation)

Submit any publications (original or duplication).

Indicate the information of any publications in preparation.

Explicit acknowledgement in any publications on the findings of the collaborative research.

(e.g.) This research was supported by the General Collaborative Research (Project No.) of the Disaster Prevention Research Institute, Kyoto University.

**5. Submission**

**Deadline : April 30 of the year when the research period ends**

**Format : Microsoft Word file**

Please send the file via email to the Contact.

The subject line of the email should be “Collaborative research report [Project No.]”.

**6. Others**

(1) Please specify the project number when asking inquiries at the contact.

(2) The forms are downloadable from the following link:

 <http://www.dpri.kyoto-u.ac.jp/collaborative/>

**7. Contact**

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Email: kyodo@dpri.kyoto-u.ac.jp